



GENERAL MEETING OF the Joint Special Populations Advisory Committee (JSPAC) MINUTES
Holiday Inn Capitol Plaza, Sacramento
September 23, 2016, 9:30 a.m. to 3:30 p.m.

PARTICIPANTS PRESENT:

K-12-Adult Representatives: Susi Huschle, Ida Johnson, George Essel, Diann Kueny

Community College Representatives: Rosie Antonecchia, Julie Pehkonen, Adam Runyan, Jan Swinton

Public/Private Representatives: Deanna Hanson (conference call), Laurie Harrison, Suzanne Moreno, LaVonne Slaton, Freda Walker

Staff: Sally Cox, Tonette Salter, Maureen White, Carolyn Zachry, Topher Enders, Elizabeth Wallner

Absent: Denise Estrella, Roberta Kunkel, Josepha Baca, Carmen Lamha, Dena Montiel, George Railey, Sheila Bollenbach

Guest: Dr. Jeff Mzirek

TOPIC	PRESENTER	DISCUSSION / ACTION
Call to Order	Ida Johnson & Jan Swinton, <i>Co-Chairs</i>	The meeting was called to order at 9:45 am by Jan Swinton and Ida Johnson. The committee members introduced themselves. Quorum was established. Julie Pehkonen motioned and Freda Walker seconded. The minutes were approved with all in favor and George Essel abstaining. There was a change in the minutes from the April 1, 2016. Suzanna Moreno was recorded as being both absent and present. The change reflects her as only being present.
Membership and Administration	Ida Johnson & Jan Swinton, <i>Co-Chairs</i> <i>Susie Huschle</i>	Membership & Administration (Objective 5) The JSPAC FY16-17 Directory information needs to be updated. The openings are: Vacancies * K-12-Adult Education: 5 vacancies from Region 2, 3, 4, 6, 8, & 11 * CC: 2 vacancies from Region 1-2 & 7-8 * Public/Private: 4 vacancies Partnership Development discussed going to the regional consortiums to recruit dedicated members and restructuring the membership. Action: The advisory will review the By-Laws. Tonette will email the By-Laws.
State Updates	Carolyn Zachry, <i>CDE Monitor</i> Maureen White, <i>CCCCO Monitor</i> Jeff Mrizek	Carolyn provided information on a new pathway alignment grant called "New Skills For You" provided by JP Morgan Chase for \$100,000 to each state for planning. CDE is in the process of applying for a second grant for \$650,000 for implementation. Industry sector leaders met with sector navigators with a facilitator from "Jobs for the Future" to help students to transition without duplications, emerging section being the priority. California was selected as one of seven states to meet in Washington D.C. for the CTE Leaders Academy. Perkins reauthorizations are undergoing recommendations through the Academic Senate. Working on a credentialing bridge for part time community college teachers to work in CTE. Strong Workforce \$200 million with 60% going to the local districts and 40% going to the regional consortiums. Data sharing is needed however privacy issues arise and is not supported by the Governor. 21 st Century Skills grant and getting the 12 skills worked into the curriculum (NewWorldofWork.org). The website allows you to earn badges.

TOPIC	PRESENTER	DISCUSSION / ACTION
Million Women Mentor Program and Q & A	Mary Wiberg	Unable to attend
Subcommittee Work – Breakout Sessions	Tonette Salter and Elizabeth Wallner	<p>Subcommittee Work – Breakout Sessions</p> <p>Professional/Curriculum Development – Regional Workshops, Webinars, CEUs process outcome</p> <p>Create a flyer for the conference that can be used to advertise in many different sectors. “Equity and Access in...(Work Force Development, Student Services, CTE, etc.)” where we would then fill in the blank to catch the attention of specific sectors. Ask Out: Send the flyers to 3 different people and report back. Expanding the definition and tools that address the transgendered population. Creating a webinar to help students figure out how to use badges and market themselves once they receive the badges.</p> <p>Marketing/Communication – Who is the audience? How do we market? JSPAC tools (e-seminars, webinars, Facebook, website)</p> <p>Audience is Title 1 programs, student services and veterans programs. The committee is working on a short power point for members to use to make a 5 min presentation at a meeting or conference. Action: Tonette will send out logo example within two weeks. Going paperless and getting an “app” for JSPAC. Sending out a survey to those who use our tools regarding what they implemented and how. Ask Out: The committee would like feedback from all members regarding the look of the folder. Action: Tonette and Sally will work on a timeline for the committee.</p> <p>Partnership Development – Engage industry, Members, and fill vacancies (JSPAC 1 minute elevator pitch)</p> <p>Ask Out: Find three places to present and share resources and tools of JSPAC and report back in a quantifiable way such as who did you share with, how did you reach out, if using a list serve then who does the list serve go to and how many people. Before every meeting members will be asked to report out. Fulfills 3.3 in the work plan.</p>
Conference Planning Update	Elizabeth Wallner	<p>Elizabeth recommended a movie night and showing the documentary movie “Agents of Change” at the conference as a breakout session and serve food.</p> <p>The committee meeting will be immediately following lunch to get as many conference attendees to stay and participate. Having the subcommittee output before the membership. Breaking into subcommittee meetings and inviting those who came to provide input.</p> <p>As of now we have 110 people registered for the conference.</p>
Announcements/ Informational Items	Ida Johnson & Jan Swinton, <i>Co-Chairs</i>	<p>Announcements/Informational Items</p> <p>16-17 Committee Meetings:</p> <ul style="list-style-type: none"> ○ November 30 – December 2, 2016 (Conference Dates) ○ Friday, December 2, 2016. The committee meeting will take place following lunch. ○ Friday, April 7, 2017 (Holiday Inn Capitol Plaza, Sacramento 9:30 am-3:30 pm) <p>Action: Travel reimbursement claims should be sent to Topher within thirty days of meeting and should be the itemized receipts.</p>
Adjourned		The meeting was adjourned at 3:30 p.m.