

GENERAL MEETING OF the Joint Special Populations Advisory Committee (JSPAC) MINUTES Holiday Inn Capitol Plaza, Sacramento April 1, 2016, 9:30 a.m. to 3:30 p.m.

PARTICIPANTS PRESENT:

K-12-Adult Representatives: Denise Estrella, Susi Huschle, Ida Johnson

Community College Representatives: Roberta Kunkel, Julie Pehkonen, Adam Runyan, Jan Swinton,

Public/Private Representatives: Sheila Bollenbach, Deanna Hanson, Laurie Harrison, Suzanne Moreno, LaVonne Slaton, Freda Walker

Staff: Sally Cox, Tonette Salter, Maureen White, Carolyn Zachry

Absent: Rosie Antonecchia, Josepha Baca, George Essel, Regina Hanna, Diann Kueny, Carmen Lamha, Dena Montiel, Christina Mora, Crystal Morse, George Railey, Elizabeth Wallner,

TOPIC	PRESENTER	DISCUSSION / ACTION
Call to Order	Ida Johnson & Jan Swinton, <i>Co-Chairs</i>	The meeting was called to order at 9:35am by Jan Swinton and Ida Johnson. Jan and Ida welcomed Adam Runyan and LaVonne Slaton to the committee. Adam is representing the CC for Region 1&2 and LaVonne is representing the Public/Private sector. The committee members introduced themselves.
Membership and Administration	Ida Johnson & Jan Swinton, <i>Co-Chairs</i>	 Current Vacancies – K-12-Adult Education – 4 vacancies from Region 3, 4, 6, 8 or 11 Public/Private Industry – 3 vacancies The committee established a quorum and approved the December 1 meeting minutes. Freda Walker motioned, Deanna Hanson second, all in favor. None opposed. Commitment from current members to renew with JSPAC will be followed up in an email at the end of April. Nominations for 2016 – 2017 for Community College Co-Chair, Julie Pehkonen nominated Jan Swinton to continue, Robin second, and all in favor. None opposed. ✓ Action: Tonette will contact the K-12 member Carolyn recommended regarding membership.
State Updates	Carolyn Zachry, CDE Monitor Maureen White, CCCCO Monitor	Carolyn provided an updated on the CTE Incentive Grant round 1a and 1b. First year funding was approved by the state board. Allocations are considered preliminary based on the trailer bill language. Technical Assistant contracts, seven counties were awarded; Butte, Sacramento, Fresno, Santa Clara, LA, San Bernardino, and Napa. The California Association of Leaders for Career Preparation (CALCP) and The Association of Career and College Readiness Organizations (CAROCP) CTE conference is in Rancho Mirage, CA in November, 2016. <u>Action:</u> Carolyn will follow up with Chris Nelson for AEBG CTE data for students who fall under special populations <u>Action:</u> Carolyn will provide more information on how to get involved in the advocacy of CTE and General Teachers <u>Action:</u> Contact Mary Weinberg, Million Women Mentors, to attend the September meeting. Maureen provided information on the JSPAC renewals and there are no changes to the renewals. The CCCCO is reviewing efficiency to include additional funding or task in JSPAC, WIOA, and Special populations. The Interim Chancellor of CCCCO is Erik Skinner. CDE received their Perkins allocation late March and there was a cut by 1.6
		million. Strong workforce – Data CTE Unlocked for the \$50,000 incentive for colleges to participate in trainings on CTE Data.
Performance Accountability	Laurie Harrison, <i>Member</i>	Laurie presented the Special Populations data for Community College. Special populations is doing well in technical skills attainment, completion, persistence indicators. There was a downturn in nontraditional and student with disabilities in technical skills attainment. All special populations placed the lowest under the placement indicator. December

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		conference evaluations and webinars were overall good. <u>Action:</u> Tonette contact Emily Van Dyke as potential JSPAC member. <u>Action:</u> Tonette will contact Elizabeth to update the slides to reflect K-12 and secondary data.
Subcommittee Work Plan Report Out	Jan Swinton, Professional /Curriculum <i>Subcommittee Leader</i>	 The Professional/Curriculum Development committee is overall satisfied with the activities for objective 2 and is recommending no changes to the work plan activities but has some suggestions for conference themes, sessions, webinars, workshops, certificates, CEUs. Dr. J. Luke Wood and Dr. Frank Harris III* (\$10K) Creators of Teaching Men of Color could be keynote or breakout sessions. The \$10K fee includes three sessions not five Trauma Informed session Linda Darling Hammond, Shelly Correll, or Jefferey Cohen from Stanford about equity, gender Panel for HR, Tim Rainey Director of California Workforce Development Board, DSN and SN, and industry sector leads Data outcomes session, Michael Goss, Inland Empire Centers of Excellence and EDD representative on. Crystal Morse, Veterans Equity Approach session SKYPE and developmental disabilities, mentoring programs, self-efficacy workshops, Youth Equity Club Mary Weinberg, discuss the million women mentors program Hilda Solis as a Keynote speaker 'How to manage initiatives workshop to include Program Development, Instead of a movie night, have a dinner night, provide some reflective questions to provide attendees, or built in time for teams to work together <u>Theme of Conference " Pathways to Equity"</u>, CEUs for credit ✓ Action: Tonette will follow up with the Health Board Advisory contact. Action: All will send San Diego & Imperial Valley Workforce Development initiatives chart. Action: Bally will send San Diego & Imperial Valley Workforce Development initiatives chart. Action: Any Will send San Diego & Imperial Valley Workforce Development initiatives chart.
	Susie Huschle, Partnership Development <i>Subcommittee Leader</i> Freda Walker, Marketing <i>Subcommitee</i> <i>Leader</i>	The <i>Partnership</i> subcommittee is overall satisfied with the activities for objective 3 and is recommending no changes to the work plan activities but has some suggestions on improving partnership development and a slight change to wording in 3.3. <u>Action:</u> Partnership committee will set up a planning meeting in August and be ask to be on the Agenda in September. <u>Action:</u> Deanna will follow-upon getting the Workforce Development Board more involved. The <i>Marketing</i> committee is overall satisfied with the activities for objective 4 and is recommending no changes to the work plan activities and wording but has some suggestions on improving marketing and website functionality changes. <u>Action:</u> Tonette will work on updating content to the Social Media Facebook. 4. The marketing committee recommends some funding go towards upgrading the JSPAC website look and functionality to include new software with registration to take credit cards, ENews and tracking method.
Announcements/ Informational Items	Ida Johnson & Jan Swinton, <i>Co-Chairs</i>	Announcements/Informational Items Linked Learning Alliance Policy Meeting is April 25, 2016 in Sacramento, \$225.00 registration Collaborative Community College's Special Populations Project document on Teaching Soft Skills. Brochure is posted JSPAC website.

TOPIC	PRESENTER	DISCUSSION / ACTION
		16-17 Proposed Committee Meetings:
		 Friday, September 23, 2016 (Holiday Inn Capitol Plaza, Sacramento 9:30 am-3:30 pm)
		 November 30 – December 2, 2016 (Conference Dates)
		• Friday, December 2, 2016 (Committee Meeting at Lunch have auxiliary staff in charge 12:00pm – 1:30pm)
		 Friday, April 7, 2017 (Holiday Inn Capitol Plaza, Sacramento 9:30 am-3:30 pm)
		Travel reimbursement claims should be sent to the coordinator within thirty days of meeting.
Adjourned		Ida Johnson moved to adjourn the meeting at 3:10 p.m.