



GENERAL MEETING OF the Joint Special Populations Advisory Committee (JSPAC) MINUTES
Holiday Inn Capitol Plaza, Sacramento
December 3, 2014, 1:45 p.m. to 4:00 p.m.

PARTICIPANTS PRESENT:

K-12-Adult Representatives: Susi Huschle (Co-Chair), George Essel, Regina Hanna, Ida Johnson, Rita Thomas

Community College Representatives: Prudence Ratliff (Co-Chair), Rosie Antonecchia, Robert Cabral, Dena Montiel-Childress, Jan Swinton

Public/Private Representatives: Sheila Bollenbach, Deanna Hanson, Christina Mora, Suzanne Moreno, George Railey, Freda Walker

Staff: Sally Cox, Sue Fisher, Laurie Harrison, Elizabeth Wallner, Sharon Wong and Carolyn Zachary

Guests: Mimi Lufkin, Anita Solomon, Wendy Miller

Absent: Alona Jennings, Gina Lujan, Connie Castillo, Denise Estrella, Diane Kueny, Carmen Lamha, Julie Pehkonen, Roberta Kunkel, Dan Turner

TOPIC	PRESENTER	DISCUSSION / ACTION
Call to Order/Member and Guest Welcome	Susi Huschle & Prudence Ratliff, <i>Co-Chairs</i>	Quorum established (16 voting members present) September 22, 2014 JSPAC Meeting Minutes were approved (Deanna Hanson, Robert Cabral, Unanimous). The committee members welcomed guests, Mimi Lufkin (NAPE), Anita Solomon (Santa Maria Joint Union High School District), and Wendy Miller (City College of San Francisco).
Membership and Administration	Susi Huschle & Prudence Ratliff, <i>Co-Chairs</i>	Current Vacancies – 2 Public Private 2 K-12-Adult (Region 3, 4 Bay Area/Nor Cal or Region 8 –Santa Barbara-Ventura-Kern) 1 CC (Region 5 Central CA Community College) Susi announced Sharon Wong’s retirement December 31, 2014 and recognized her valued commitment to the advisory committee. The Chancellor’s Office has not announced Sharon’s successor. The K-12 co-chair position will term out June 2015; any K-12 committee members interested in the position should contact Sue Fisher. Susi asked Laurie Harrison to review the advisory committee bylaws and what steps are required to make the proposed changes from the September meeting. The committee members would like to move the JSPAC meetings from Monday to Friday for next fiscal year. This item will be added to the March agenda and will be a vote.
State Updates	Carolyn Zachary <i>CDE</i> Sharon Wong	CDE - The Specialized Programs (SPI) and Specialized Secondary Programs (SSP) grants are being read and will be announced in December. Russ Weikle covered the information in the Welcome Address at the JSPAC conference. CCCCO - Sharon Wong mentioned there is no affirmation who will monitor the program after she retires in December, but assures the committee members will be in good hands. There is a press release from the CCC Board of Governors

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	<p><i>CCCCO Monitor</i> Mimi Lufkin <i>NAPE Representative</i></p>	<p>Creates Task Force establishing a task force to develop policies that will prepare students for high value jobs and promote job creation. There will be three phases to include holding meetings at community colleges, town hall meetings across the state and the final meeting with the full task force. Sharon strongly recommends we should have a voice. Federal Legislative Update – NAPE - The CROmnibus appropriations bill, as its being called, is maintaining the current rate of homeland security funding until February 27, 2015. The Omnibus Bill will fund most government programs for the rest of the year through September 2015.</p> <p>Ida, Freda and Suzanne suggesting composing and sending a letter to George Miller, Daryl Steinberg, and Loni Hancock to thank them for their support.</p>
<p>Professional and Curriculum Development</p>	<p>Elizabeth Wallner, <i>Consultant</i></p>	<p>JSPAC Conference Feedback Committee members were given time to complete the conference evaluation/feedback form. The evaluation included logistics, hotel speakers, networking reception, workshop sessions, pre-conference workshops, suggestions for topics to be addressed at future events, and speaker recommendations. Committee members discussed moving the date for next year’s conference to the end of the first week in December. The location of the conference will remain in Sacramento, as it is centrally located in the state, and the conference has great public representatives from the Capitol. The results from the conference evaluations and committee member evaluations will be shared at the March meeting. The Power Point presentations from the conference workshops will be posted on the website. The committee members thanked George Railey for the fantastic music he performed at the networking reception.</p> <p>2015 Conference Dates: To be determined after reviewing all evaluations.</p>
<p>Subcommittee Actions and Measures</p>	<p>Freda Walker</p>	<p>Communications/Marketing The subcommittee recommends sending a thank you email to the conference attendees and ask them to be our ambassadors and support JSPAC. Send quarterly emails to the special population’s mailing list and invite them to register for webinars and schedule workshops, and view the e-seminars on the website if they cannot attend the professional development being offered. Sue will create and maintain a JSPAC Facebook page. The Subcommittee members will give input for posting to the page. Members suggested targeting the audience at next year’s conference by breaking out the current registration list by K-12 and community college. Sheila brought up the issue of business owners serving on the committee and the value we can provide to them.</p>
	<p>Susi Huschle</p>	<p>Partnership Development The subcommittee would like to invite industry members/company representatives to our next committee meeting to better understand how to partner with industry and to learn more about workforce needs. Questions from committee members are welcome and will be compiled and disseminated prior to the meeting.</p>
<p>Announcements/ Informational Items</p>	<p>Susi Huschle & Prudence Ratliff, <i>Co-Chairs</i></p>	<p>Announcements/Informational Items (Objective 5) 14-15 Committee Meetings: <ul style="list-style-type: none"> o Monday, March 30, 2015 (in person only at the Holiday Inn Capitol Plaza - 10:00 a.m. - 4:00 p.m.) Travel reimbursement claims should be sent to Sue Fisher within thirty days of event. Consider nominations for the K-12 Co-chair for the March meeting.</p>
<p>Adjourned 4:05 PM</p>		<p>Ida Johnson moved to adjourn, Freda Walker second, unanimous.</p>