



GENERAL MEETING OF the Joint Special Populations Advisory Committee (JSPAC) MINUTES
Sheraton Grand Hotel, Sacramento ** February 4, 10:00AM-3:00PM

PARTICIPANTS PRESENT:

K-12-Adult Representatives:

George Essel, Susi Huschle, Ida Johnson, Marian Murphy Shaw (Co-Chair), Rita Thomas, Kirk Williams

Community College Representatives: Robert Cabral, Rosie Antonecchia, Dena Montiel-Childress, Julie Pehkonen (Co-Chair), George Railey, Prudence Ratliff, Jan Swinton, Dan Turner

Public/Private Representatives: Sheila Bollenbach, Deanna Hanson, Suzanne Moreno, Freda Walker

Ex-Officio Members: None

Staff: Maureen Gevitz, Laurie Harrison, Elizabeth Wallner, Russ Weikle, Sharon Wong

Absent: , Connie Castillo, Louise Chiatovich, Chuen-Rong Chan, Denise Estrella, Wei Hsieh, Carmen Lamha, Jodi Loeffler, Tammy Montgomery, Christian Nelson, Martha Rodriguez, Lynn Shaw

Alternate/Guest: Matthew Parsons, Mary Jo Schneider

HANDOUTS: Agenda, Minutes 12/5/2012, Conference Data, Updated Subcommittee List

TOPIC	PRESENTER	DISCUSSION/ACTION
<p>Call to Order/Member and Guest Welcome</p>	<p>Julie Pehkonen <i>Co-Chair, Community Colleges</i> Marian Murphy Shaw, <i>Co-Chair, K-12-Adult</i></p>	<p>Quorum of voting members was established; December 5, 2012 Minutes approved: with the addition under Call to Order: “Shiela Bollenbach made a recommendation that CDE suggest an Adult Education representative to this committee.” Also, under State Updates, delete “advocate” and replace with “inform” in sentence: “JSPAC should disseminate a sample letter or talking points and phone numbers for the field to use to advocate to congress. <u>Vote:</u> Passed unanimously New Member Welcome: Connie Castillo, Stockton Unified, Region 6 K-12-Adult, George Essel, River Springs Charter School, Region 10, K-12-Adult, Robert Cabral, Oxnard College, Region 6, Community College Note: Mathew Parsons attended on behalf of Russ Weikle, who arrived later. Mary Jo Schneider attended for Christian Nelson. Elizabeth Wallner proposed inviting Donna Lange from Rochester Institute of Technology, to join the committee as a private industry representative who works with six California school districts. She could participate by Skype or have her travel paid by her own grant funds. Tammy Montgomery will follow up to determine possible options. Committee Openings: 2 Public-Private and 1 Community College (Region 3-4) Michael Strait, Gina Lujan and Jeanine Fuller have been contacted and invited to join the committee for</p>

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		<p>Public/Private vacancies, but we have not heard. Tammy will contact region 3-4 to find a replacement for the Community College representative. Jan Swinton endorsed Sheila's idea of including a K-Adult person who is in adult education, be a part of this committee.</p> <p>Nominations/Vote for 2013-14 K-12-Adult Co-Chair: Susi Huschle was voted in as the 2013-12 K-12-Adult Co-Chair. <u>Motion/Second:</u> Prudence Ratliff/Dan Turner <u>Vote:</u> Passed unanimously</p>
<p>State Updates (Objective 1)</p>	<p>Russ Weikle CDE Sharon Wong CCCCO Monitor</p>	<p>CDE: Mathew Parsons reported that Common Core CTE standards were approved by state board in January. Perkins office oversaw this contract. Framework contracts will begin in June or July. Perkins applications will be coming out and due in May. There is a proposal to give dedicated funding to Adult Ed but shift responsibility to Chancellor's Office. Current Adult Ed programs could remain and subcontract with the California Community College Association for Occupational Education (CCCAOE). State CTE budget proposal would give funding flexibility at local level. Federal Perkins requires evidence of maintenance of effort and that might impact this plan. Federal blueprints for Perkins Reauthorization focus on consortiums.</p> <p>CCCCO – Chris McCullough has joined the Chancellor's Office. Chuck Wisely has retired. Sharon will transition to responsibility for SB 70 but retain her role with JSPAC.</p>
<p>Partnership Development (Objective 3)</p>		<p>NAPE Legislative Update Mimi Lufkin and Freda Walker joined in a conference call with the group. There is very little legislative action at this time. The concern at the federal level is sequestration. Perkins, WIA and ESEA are all on the dockets to be reauthorized. It is unlikely that Perkins will be re-authorized this year. WIA is oldest and in need of re-analysis. Congress seems committed to address ESEA, but it is unclear if action will happen this year. Read Washington Monthly Update from NAPE office for continuous information. Secretary of Labor has left administration. There is no word of Brenda Messier of OVAE leaving or of Jane Oakes departing.</p> <p>NAPE has created crosswalk from career codes to nontraditional occupations, using national data. Some previously nontrad programs are now balanced. (CCCCO uses TOP codes, instead of CIP codes, like the U.S.) CA needs to decide how to proceed and which data to use in identifying nontraditional occupations. <u>Action:</u> Laurie will provide copy of this document at next JSPAC Meeting</p> <p>The NAPE website also provides a series of webinars, 1 hour long each, that are archived. JSPAC members may email Tammy Montgomery for the login and password to access deeper levels of the NAPE website. These will be very helpful for work within our regions. You can also become an affiliate member yourself which is affordable and a good way to support the efforts of NAPE (www.napequity.org).</p> <p>NAPE PDI: April 15-18, 2013, Arlington, VA Workshops on STEM and students with disabilities and the role of equity personnel in assisting students, for community college and for state staff. Crosswalk has been issued. Sessions will include strategies to improve performance for those who did not meet targets. NAPE will also publish its position on Perkins reauthorization. Informal dinners for attendees with similar interests will be organized. Scholarship application is due Feb 6, 2013. JSPAC will pay for the co-chairs to attend.</p>

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		<p>Others are encouraged to seek scholarships from NAPE, or to request CDE funds for this important conference.</p> <p>STEM Equity Pipeline Project Update will be held at end of the NAPE PDI. Courtney Jenkins will lead this effort. In addition to NSF grant with core group of states, Colorado, District of Columbia, Idaho, Virginia and Vermont and Louisiana, New Jersey, she is working in Illinois and in California. Texas Instruments is also involved in micro messaging. Another micro messaging grant is funded by NSF.</p> <p>Elizabeth Wallner reported that, in California, Motorola has sponsored funding for San Jose School District and Folsom Cordova School District to do Equity Pipeline work.</p> <p>Letter to OVAE: Co-chairs are in process of composing letter to OVAE from JSPAC. NAPE website has valuable resources to assist in this process. Mimi noted that it is never too early to respond to proposed legislative models. The proposed legislative focus appears to be on high skill, high wage jobs, that tend to be male dominated. This means that inclusion of nontrad is even more important now. See NAPE position paper on Perkins for additional information.</p>
<p>Professional and Curriculum Development (Objective 2)</p>	<p>Elizabeth Wallner, <i>Consultant</i></p>	<p>Root Causes Activity: Committee members participated in a group activity with Elizabeth Wallner. It is suggested that this exercise could be a part of professional development in all regions. Educators may want to include an additional objective in the new CCCCO Regional Collaborative RFA and/or the Sector Navigator work plans, and other applications that address Perkins and focus on equity. Members are advised to take this exercise back to their regions for professional development trainings.</p> <p>The Nontraditional Career Preparation: Root Causes and Strategies document is available on the NAPE website www.napequity.org , with active links. It provides the research based foundation for improving equity.</p> <p>2012-13 Regional Workshops Evaluations have been outstanding, with average rating of approximately 4.7. To expedite logistics in workshop preparation, Elizabeth is requiring those requesting workshops to complete a booking form.</p> <p>2012 Conference Report / Evaluation results</p> <p>Summary of each conference element was provided. Results were excellent, per summary data. We are on track on budget. The following highlights were discussed:</p> <ul style="list-style-type: none"> • Feedback indicates need for more diversity in speakers. • Length of workshops was viewed both as too long and too short by some attendees. In the future, consider blending workshop length to encompass 2 sessions for larger topics and a single session for topics requiring brevity. • The concept of inviting team members has been effective and other conferences are adopting this strategy. • Consider providing sessions on how to do specific activities, such as nontrad camp as part of the pre-conference intensive offerings. • Members were asked to go back to their campuses and encourage those who are doing great things

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		<p>to “toot their own horn.”</p> <ul style="list-style-type: none"> • For future conference, have theme of how to do special populations, perhaps DIY Special Populations. • Elizabeth noted the need to secure more applications to present workshops, increase diversity of presenter and participant ethnicity and increase marketing throughout the state, including WIBs. • California Workforce Investment Board should be invited to present at future conferences <p>Elizabeth’s Power Point shared today will be posted on the JSPAC website. The 2013 Conference – Dec 2-4, 2013 at the Sheraton Grand</p> <p>E-Seminar #3: The first two are done. The next e-seminar will focus on internal barriers to equity. The series is following the topics listed in Nontraditional Career Preparation: Root Causes and Strategies document. Jan Swinton, Rosie Antonecchia, Susi Huschle will assist in preparing the next e-seminar.</p> <p>Notes: Elizabeth Wallner suggested limiting JSPAC emails and identifying which are the most important. There is duplication in NAPE and JSPAC email distribution. Use specific Subject Line. E.g. Advisory Committee, Conference Info to enable recipients to quickly peruse messages. Laurie Harrison reviewed the Industrial Education group’s nontrad brochure on the industrial tech website. Idea: share this with employers as you do field trips and job fairs and with workplace learning coordinators in districts. The JSPAC website is listed as a resource on the brochure.</p>
Subcommittee Work, Actions and Measures (Obj 2, 3, 4)	Subcommittees	The subcommittees (Partnership Development, Communications/Marketing, Conference/Regional Workshops) met to work on the Work Plan 2012-13 activities and the development of the 2013-14 Work Plan
Announcements/ Informational Items	Co-Chairs	<p>12-13 Committee Meetings:</p> <ul style="list-style-type: none"> ○ Monday, May 6, 2013 (with CCC Confer Option) <p>Review of reimbursement procedures</p> <ul style="list-style-type: none"> ○ Please turn in <u>itemized</u> receipts! ○ Reimbursement forms are due no later than 30 days after the meeting. ○ Mileage changed to 56.5 cents per mile on January 1st. New forms are on the JSPAC website under JSPAC Documents/Committee Documents.
Adjourned		<i>Minutes taken by Maureen Gevirtz</i>