



GENERAL MEETING OF the Joint Special Populations Advisory Committee (JSPAC) MINUTES
CCC Confer (Conference Call) ** September 23, 2013 8:30AM-11:30AM

PARTICIPANTS PRESENT:

K-12-Adult Representatives:

George Essel, Susi Huschle (Co-Chair), Ida Johnson

Community College Representatives: Robert Cabral, Dena Montiel-Childress, Julie Pehkonen (Co-Chair), Jan Swinton

Public/Private Representatives: Cristina Mora, Michael Strait, Freda Walker

Ex-Officio Members: None

Staff: Laurie Harrison, Tammy Montgomery, Elizabeth Wallner, Sharon Wong

Absent: Rosie Antonecchia, Sheila Bollenbach, Connie Castillo, Denise Estrella, Deanna Hanson, Carmen Lamha, Gina Lujan, Suzanne Moreno, Diane Munson, Marian Murphy Shaw, George Railey, Prudence Ratliff, Martha Rodriguez, Rita Thomas, Dan Turner, Russ Weikle, Kirk Williams

Alternate/Guest: Carolyn Zachary for Russ Weikle and Alona Jennings for Gina Lujan

TOPIC	PRESENTER	DISCUSSION / ACTION
Call to Order/Member and Guest Welcome	Julie Pehkonen, <i>Community College Co-Chair</i>	No quorum established (10 voting members present) May 6, 2013 Minutes will be approved at the next meeting.
Membership and Administration	Susi Huschle, <i>Co-Chair, K-12-Adult</i>	Current Vacancies - 1 Public Private; 2 K-12-Adult (Reg 8 –Santa Barbara-Ventura-Kern, Reg 9 – San Diego, or Region 4 Oakland); 1 CC (Reg 3-4 Bay Region). Christian Nelson has resigned.
State Updates	Carolyn Zachary <i>CDE</i> Sharon Wong <i>CCCCO Monitor</i> Yolanda Comedy <i>NAPE Representative</i>	<p>CDE CDE has finished the roll out of CTE Standards that were adopted last January. Five hundred individuals were trained. Carolyn discussed the California Career Pathways \$250 Million Grant Initiative. The funds will go to school districts, county superintendents of schools, charter schools, and community colleges in the form of one-time competitive grants for 13-14 through 15-16. The intended purposes are: 1) Fund specialists in work-based learning; 2) Establish regional collaborative relationships and partnerships; 3) Develop and integrate standards-based academics with a career-relevant, sequenced curriculum; 4) Provide articulated pathways to postsecondary education aligned with regional economies; 5) Build on existing forces and build new pathways. The RFA will be available Jan 1 with a tentative March 31 deadline. The number of grants has not been determined yet because the amount for each grant has not been decided. For more details please see Carolyn’s talking points document on the JSPAC website.</p> <p>CCCCO Sharon will give any pertinent information to Tammy to share via email.</p> <p>Federal Legislative Update - NAPE The focus in Washington DC is on the potential budget shut down and the sequestration. There is a Non-Defense Discretionary (NDD) United on Sequestration video and toolkit on the web www.nddunited.org/#!toolkit/c1wfv. Perkins reauthorization talks are beginning. NAPE is in coalition with ACTE. NAPE is paying attention to ESEA waivers to make sure that states are at least holding themselves accountable to nontrad and equity issues. Bipartisan legislation (Senate Bill 1356) to reauthorize the Workforce Investment Act (WIA) was introduced and a mark-up occurred in committee on</p>

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		<p>July 31. There is no information on when this will go to the full Senate for a vote. The National Skills Coalition has put forward a brief telling the senators what they want to see in WIA. STEM is woven throughout the Senate immigration bill but it has not gone to the House. Ida Johnson will send information about the CA LCFF to Tammy who will then send it to Yolanda.</p>
<p>Professional and Curriculum Development</p>	<p>Elizabeth Wallner, <i>Consultant</i></p>	<p>JSPAC Annual Conference Update Dec 3-4, 2013 Sheraton Grand Hotel; Preconference Dec 2nd Each committee member was sent a spreadsheet with detailed information from Elizabeth about the conference plan. <u>Keynotes:</u> Michael Poindexter, Gina Lujan (nontrad panel led by Mimi Lufkin), Chris Roe from CA STEM Network (www.CSLnet.org). More <u>breakout session</u> topics are needed. Please send any ideas you have to Elizabeth Wallner at eawallner@gmail.com <u>Topic ideas from committee:</u> LEP and each special pop group; Undocumented students (i.e. Juan from San Francisco who spoke at NAPE). Freda will send Elizabeth the name; Systems (Carolyn and Sharon); Adult Ed; Student task force; creating meaningful relationships to make our work successful; Common Core breakout (i.e. Angelo Williams); Breakout on Pathways and what they look like – Ida will facilitate and will help find a presenter; Robotics Engineering and CC linking (George Essel can help); Employer panel (answering the question “What makes a good candidate?”). Examples would include the medical field (i.e. Sutter health at Los Rios), Apple, CA ISO, Microsoft, Lockheed Martin, Caltrans, Air Resources Board. How to market JSPAC on your campus; How to use the JSPAC website and resources? (Freda, Dena and possibly Ida will facilitate). Internet will be needed in that room. Use E-Seminars. Ask Alona about speaking for the “Technology in your pocket” workshop. <u>Music</u> at the networking will be provided by students. Movie for movie night is “Cracking the Code”. It will also be in a breakout that Freda Walker and Julie Pehkonen will facilitate. <u>Equipment:</u> Elizabeth needs 6 laptops and 6 LCDs. Please let her know if you can provide any. She would like the equipment by the Friday before, but at the latest Monday morning. <u>Vendors:</u> EDD and Skills USA. There will be two raffles, one at beginning and one at the end. Bingo sheets will be distributed at the beginning of conference to be turned in at the networking. There will be a book exchange. 2013-14 Special Populations Regional Workshops The new regional workshop power point is on the JSPAC website under Resources. The workshop utilizes Root Causes and data. Financial data was added. Elizabeth is now scheduling workshops. There are only 12 workshops for this year. Contact Elizabeth to schedule a workshop in your region. It is first come, first serve. News You Can Use – Fall issue will be going out via email soon. E-Seminars The counseling E-Seminar is on the JSPAC website. Please share and show all of the E-Seminars that are all on the JSPAC website. The new E-Seminar is on using data and will be completed by Nov 15.</p>
<p>Partnership Development Subcommittee Update</p>	<p>Michael Strait</p>	<p>The subcommittee met via conference call and looked at the language for the activities for 2014-15. Their question is, “How do we move from a focus on creating partnerships to enacting activity and working together?” Action items: A) Address getting business partners involved; B) Make sure the committee is utilizing and making the best of the advisory board structures that include business and industry; C) Draft email to have sent out to the committee about the advisory boards. Once drafted by the subcommittee, Tammy will send out to the JSPAC; D) Build relationships.</p>

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		<p>Michael Strait will be attending a NACME (National Action Council for Minorities in Engineering) meeting in DC at end of Sept. NAF has partnered with NACME and Project Lead the Way to build and make sure that special pops are being recruited into HS academies. He is presenting a session which is attended by counselors and leadership from academies of leadership and will share JSPAC resources.</p> <p>NAPE dues for CA have been covered for this year. The subcommittee will look into working with Lockheed Martin.</p>
<p>Communications/ Marketing Subcommittee Update</p>	<p>Freda Walker <i>STEM Equity Pipeline</i></p>	<p>The subcommittee met via conference call.</p> <p>Action items: A) Get feedback from 8-10 attendees at conference to do a survey about the website. Elizabeth will get gifts for the participants. They will sign up at the registration table. Elizabeth will do the survey monkey. An idea is to have a website scavenger hunt for the participants. B) The subcommittee will develop ten tips on how to use each of the E-Seminars that will then be added to the PDF documents on the JSPAC website. C) If someone is interested in using JSPAC brochures as a template and personalizing it for their own school or organization Dena Montiel can share ideas about how to do that. It does require staff time and money. Tammy and Elizabeth will develop protocols for this purpose. D) The best source of marketing for JSPAC is to utilize the members as promoters. A checklist on how best to promote JSPAC will be developed from ideas from the committee. E) A one page list of the best resources related to equity and special populations will be developed by the subcommittee to include in the conference packet.</p>
<p>Meeting Format Feedback</p>		<p>Some feedback about the format of this meeting using CCC Confer:</p> <p><u>Cons:</u> Difficult to have a meeting this way; limits dialogue; no personal contact; computer piece is a waste of time with so few documents to share; much more effective when we are in the room together; not as much feedback for the conference.</p> <p><u>Pros:</u> Made it easier for people who can't be there in person; can make it work when needed; efficient way to do things; having the documents ahead of time was good; helps with the limited funding.</p> <p><u>Ideas:</u> Maybe use Adobe connect or Web Ex.</p> <p><u>Concern:</u> There were too many members that didn't show at all. Everyone should be participating via CCC Confer. Find out why people did not attend.</p>
<p>Announcements/Informational Items</p>	<p>Julie Pehkonen and Susi Huschle <i>Co-Chairs</i></p>	<p>Announcements/Informational Items (Objective 5)</p> <p>13-14 Committee Meetings:</p> <ul style="list-style-type: none"> o Wednesday, December 4, 2013 (after the conference – 1:45-5:00PM) o Monday, March 24, 2014 (in person only at the Sheraton Grand) <p>Other Announcements/Questions</p>
<p>Adjourned 11:30AM</p>		